



EXTERNAL SPORT CREDENTIALS PROGRAM

Guidelines and Standards for 2007-2008

Athlete, Official and Coach

Program Description

The External Sport Credentials Program (ESCP) presents opportunities for student-participants to obtain graduation credits through reaching a standard in Ministry of Education approved external courses in the categories of athlete, coach and official. This program is administered and monitored by the Ministry of Tourism, Sport and the Arts - Sport and Recreation Branch.

Program Objective

To obtain graduation credits for successfully reaching a standard of sport excellence as an athlete and/or completing an external course and volunteering in the category of coach and/or official.

Sport Organizational Standards

To be eligible for consideration in the External Sport Credential Program a sport organization must:

1. Be in good standing under the Society Act (<http://www.fin.gov.bc.ca/registries/corppg/crsocieties.htm>) with its primary activity meeting the following definition of sport:

Sport is a physical activity involving large muscle groups, requiring strategic methods, physical training and mental preparation and whose outcome is determined, within a rules framework, by skill, not chance. Sport occurs in an organized, structured and competitive environment where a winner is declared.

No activity in which the performance of a motorized vehicle is the primary determinant of the outcome of the competition is eligible (i.e. racing automobiles, powerboats, aircraft, snow machines, etc.) OR where mechanized vehicles or conveyances are used, the activity must entail significant physical effort by the participant(s) in propelling the vehicle or conveyance.

2. Be affiliated with a National Sport Organization that is generally regarded as the national governing body for the amateur version of the sport. Organizations that are not affiliated with a national sport organization yet meet all the other criteria, have a strong provincial history and have viable sister organizations in a minimum of two other provinces will be considered.
3. Have athlete and coach development models in place.
4. Offer a progression of competitive opportunities including minimally an annual provincial championship.



5. Offer members a safe environment in which to participate supported by equity and harassment policies, a risk management plan and the provision of compulsory general liability insurance.

Program Standards

Specific eligibility standards for athlete, coach and official's categories are outlined in the tables attached.

Appeals Process

The program review is facilitated by the Sport Branch, however all final decisions on approved External Sport Credentials Programs are made by the Ministry of Education External Credentials Advisory Group. Sport organizations wishing to appeal the decision of the Advisory Group are requested to follow this process:

- Appeals must be written and forwarded to the Sport and Recreation Branch.
- Branch staff will review the appeal application for any missing documentation.
- Provide additional supporting documentation to demonstrate the program does meet the eligibility standards. Such documentation could include: rationale for why the organization's submitted program(s) should be included in the ESCP; long-term athlete development model, yearly training plan, letter of support from the Board of Directors.

Sport Organization Responsibilities

- Are responsible for verifying the standard of certification or participation for those student-participants meeting the eligibility criteria. This verification is generally in the form of a letter or certificate from the sport organization's president or executive director placed on the sport organization's letterhead. The Sport and Recreation Branch will provide template letters for the provincial sport organization (PSO) to use to provide verification of involvement in the approved programs. For the Coach program credentials, the PSO's will receive a Coach 11 and Coach 12 requirement documentation checklist to assist them in verifying the student coach has fulfilled all the Coach requirements for the particular standard.
- Are responsible for informing their student membership of External Sport Credentials Program opportunities for their sport via newsletter, website or other communication methods.

Student Participants Responsibilities

- Student-participants who meet standards for Athlete, Coach and Official categories are to provide to their secondary school counselor the required documentation indicating that they have met the standard listed in the Course Information Booklet. In the case of a mature student-participant, who is a non-graduate, they must report the standard achieved to the last secondary school attended.

For more information on the External Sport Credentials Program please visit the Ministry of Education website at: <http://www.bced.gov.bc.ca/graduation/courseinfo> (Chapter 3 Sport Course Information) or contact Milena Gaiga at 250-356-5183 or Milena.Gaiga@gov.bc.ca



ATHLETE Standards – UXSA 10, 11, 12

The following Athlete standards table will guide you in identifying which of your athlete programs are eligible for application to the External Sport Credentials Program. You must meet the requirements in each of the sections.

List of	Athlete 10 UXSA 10 (4 credits)	Athlete 11 UXSA 11 (4 credits)	Athlete 12 UXSA 12 (4 credits)
Program/Team (List of eligible programs/teams)	Regional/Zone Select Team (programs/teams must be representative of a region/zone of the province)	Provincial Team Regional Team BC – Western Canada Summer Games Team BC – North American Indigenous Games BC Athlete Assistance Program	Provincial Team National Team BC – Canada Games Jr. National Team Sr. National Team Sport Canada Athlete Assistance Program
Competition (List of eligible competitions)	Provincial Championships BC Summer or Winter Games	Inter-Provincial Regional Championships Western Canada Summer Games North American Indigenous Games	National Championships Canada Summer/Winter Games World Senior/Junior Championships Major Games
Training Diary	Yes	Yes	Yes
Min. # of Hours of Training/Year	100	100	100
Yearly/Seasonal Training Plan	Yes	Yes	Yes
RECOMMENDATION			
The following coaching certification levels are recommended but will not exclude programs from being eligible for inclusion in the ECSC Program			
Coaching Certification	NCCP Introduction to Competition; Or, NCCP Level 2	NCCP Introduction to Competition; Or, NCCP Level 2	NCCP Advanced Competition; Or, NCCP Level 3



UXSA 10 (4 credits): Participate in a Regional/Zone Select program and provincial level competition, keep a training diary, have a seasonal training plan and train a minimum of 100 hours per year.

UXSA 11 (4 credits): Participate in a provincial program that competes in inter-provincial regional level competition, keep a training diary, have a seasonal training plan and train a minimum of 100 hours per year.

UXSA 12 (4 credits): Participate in a provincial program that competes in national level competition or higher, keep a training diary, have a seasonal training plan and train a minimum of 100 hours per year.

All programs within the External Sport Credentials Program must have a selection process in place to identify potential participants.

All student-participants must provide a verification letter to their school counselor to receive credits. Verification letters are provided by the respective provincial sport organization.

Team BC, BC Athlete Assistance Program and Sport Canada Athlete Assistance Program have been pre-approved for credit in Athlete 11 or Athlete 12. Provincial sport organizations do not have to submit an application for the BC Athlete Assistance Program but they will be responsible to provide verification letters that the athlete is involved in the program. For athletes receiving Sport Canada Athlete Assistance, they should be directed to contact their National Sport Organization for a verification letter.



OFFICIAL Standards – UXSO 10, 11, 12

The following Official standards table will guide you in identifying which of your officials programs are eligible for application to the External Sport Credentials Program. You must meet the requirements in each of the sections.

	Official 10 UXSO 10 (2credits)	Official 11 UXSO 11 (4 credits)	Official 12 UXSO 12 (4 credits)
Theory Component	✓	✓	✓
Examination	✓	✓	✓
Evaluation/ Assessment	✓	✓	✓
Min. # of hours of officiating	25	50	50

UXSO 10 (2 credits): Theory course, examination, evaluation and 25 hours of practical officiating.

UXSO 11 (4 credits): Theory course, examination, evaluation and 50 hours of practical officiating.

UXSO 12 (4 credits): Theory course, examination, evaluation and 50 hours of practical officiating.

Knowledge and Assessment

Student officials must have completed a theory component, passed an examination, and completed practical experience with an evaluation signed by a PSO designated official's educator or evaluator.

Practical Experience

For the practical officiating experience, a student official must commit the minimum number of officiating hours as indicated in the above table. Officiating hours can be acquired in more than one sport. For students who accumulate officiating hours in more than one sport, it is mandatory they complete the theory, examination and evaluation/assessment component independently for each sport. The student official must have a record (booklet, passport, etc.) that is signed by a PSO designated official to confirm the number of hours spent on the practical component.



COACH Standards – UXSC 11 and 12 (4 credits)

The following Coach standards table outlines the requirements that must be met to receive External Sport Credentials in the Coach category; additional education besides NCCP certification is required (see table below). ***As coach certification is a national based program, provincial sport organizations do not have to submit applications for coach programs.*** However, the provincial sport organizations will be responsible to review the required documentation for the coach levels (coach checklists provided) and provide a verification letter once the requirements are met.

	Coach 10	Coach 11 UXSC 11 (4 credits)	Coach 12 UXSC 12 (4 credits)
NCCP Community Sport Or, Level 1 TECHNICAL	No program available for credit		✓
NCCP Introduction to Competition - Part A modules Or, NCCP Level 1 THEORY		✓	✓
Evaluated in NCCP multi-sport modules – Making Ethical Decisions			✓
CPR ‘C’		✓	✓
Sports First-Aid		✓	✓
Athletic Taping			✓
Min. # of coaching hours		70	80

UXSC 11 (4 credits): NCCP Introduction to Competition – Part A modules, CPR “C”, SportMedBC SportsAid, plus 70 hours of coaching experience.

UXSC 12 (4 credits): NCCP Community Sport, NCCP Introduction to Competition – Part A modules, evaluated in NCCP multi-sport modules, CPR ‘C’, SportMedBC SportsAid and Athletic Taping, plus 80 hours of coaching experience.



National Coaching Certification Program (NCCP)

The Sport Branch, in partnership with the Coaches Association of BC (CABC) and provincial sport organizations, offers the National Coaching Certification Program (NCCP) on a province-wide basis. This is a national program for coach education. Certificates indicating “Trained” or “Certified” status are provided upon successful completion of the multi-sport generic or sport-specific modules, or when requirements of “Certification” have been met. For more information on the National Coaching Certification Program and specific certification requirements, please visit the Coaches Association of Canada website at www.coach.ca or the Coaching Association of British Columbia’s website at www.coaches.bc.ca.

CPR ‘C’ (Basic Rescuer)

CPR training for general public interest or work requirements. CPR techniques for adults (one rescuer and two rescuer), infants and children.

SportMedBC Sports First-Aid and Athletic Taping

SportMedBC (SMBC) offers the Sports First-Aid and Athletic Taping courses that are required for coaching credits. These programs are designed to provide students involved with sport teams with the knowledge of the principles of prevention and management of sport injuries. SportMedBC will issue “letters or certificates of completion” upon successful completion of Sports First-Aid and Athletic Taping. This letter, which is recognized both provincially and nationally, will include SMBC logo, the student’s name and date of completion. The Sport First-Aid program is available on-line at www.sportmedbc.com. If the SportMedBC Athletic Taping program is not available in your community then please contact SportMedBC to arrange programming alternatives.

Practical Experience

Practical coaching experience verification requires sign off by a NCCP certified coach, a provincial sport organization designate, or coach evaluator. The verification letter must include; name of the student, number of practical coaching hours, team or athletes coached, level of participation, name of authorizing coach including NCCP CC number (if applicable), and date of completion. The practical coaching experience must be in the same sport as the trained or certified accreditation.